



Sean Rogan
Executive Director

**COMMUNITY DEVELOPMENT COMMISSION
of the County of Los Angeles**

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**Gloria Molina
Mark Ridley-Thomas
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich**
Commissioners

October 08, 2013

The Honorable Board of Commissioners
Community Development Commission
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

ADOPTED

Community Development Commission

2-D October 8, 2013

SACHI A. HAMAI
EXECUTIVE OFFICER

**APPROVE COMMUNITY DEVELOPMENT BLOCK GRANT REIMBURSABLE CONTRACT
AMENDMENT WITH PLAZA COMMUNITY CENTER, INC.
(DISTRICT 1) (3 VOTES)**

SUBJECT

This letter recommends approval of Amendment No. 1 to the Community Development Block Grant (CDBG) Reimbursable Contract between the County of Los Angeles and Plaza Community Center, Inc., in the amount of \$17,000 for its Fathers in the Classroom project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that approval of Amendment No. 1 to CDBG Reimbursable Contract No. 102272 with Plaza Community Center, Inc., is exempt from the provisions of the California Environmental Quality Act (CEQA) because the work includes activities that will not have the potential for causing a significant effect on the environment.
2. Approve and authorize the Executive Director or his designee to execute Amendment No. 1 to CDBG Reimbursable Contract No. 102272 with Plaza Community Center, Inc., presented in substantially final form, to increase the amount by \$17,000, from \$50,000 to \$67,000, for the Fathers in the Classroom project, using CDBG funds allocated to the First Supervisorial District, to be effective following approval as to form by County Counsel and execution by all parties, through June 30, 2014.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Fathers in the Classroom project provides instruction to fathers of children between the ages of

8 and 10 through a series of workshops to improve fathers' participation in the education of their children. The workshops focus on improving communication between fathers, children and educators; encouraging participation in parent/teacher conferences; and increasing involvement in school volunteer activities at schools in the First District. The project is located at 4018 City Terrace Drive, in unincorporated Los Angeles.

FISCAL IMPACT/FINANCING

There is no impact on the County general fund. The proposed Amendment No. 1 to the CDBG Reimbursable Contract will be funded with an additional \$17,000 in CDBG funds allocated to the First Supervisorial District. There are sufficient CDBG funds included in the Commission's approved Fiscal Year 2013-2014 budget for the expenses related to this project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On May 28, 2013, your Board approved the 2013-2014 One-Year Action Plan (Action Plan) for the Thirty-ninth Program Year (July 1, 2013 through June 30, 2014) to receive CDBG funds from the U.S. Department of Housing and Urban Development (HUD). The Action Plan contains the County's One-Year Plan to carry out housing and community development activities funded by the CDBG program. The proposed CDBG Reimbursable Contract Amendment is consistent with the purposes set forth in the Action Plan.

Should Plaza Community Center require additional or replacement personnel after the effective date of this CDBG Reimbursable Contract Amendment, it shall give consideration for any such employment openings to participants in the County's Department of Public Social Services' Greater Avenues for Independence (GAIN) Program or General Relief Opportunity for Work (GROW) Program who meet the agency's minimum qualifications for the positions in question.

ENVIRONMENTAL DOCUMENTATION

Approval of the Amendment to the CDBG Reimbursable Contract between the County of Los Angeles and Plaza Community Center, Inc., for the Fathers in the Classroom project is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(4), because the project involves public service activities that will not have a physical impact on or result in any physical changes to the environment. This action is not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378, because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The project meets the HUD national objective of serving low- and moderate-income persons.

The Honorable Board of Supervisors

10/8/2013

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", followed by a horizontal line.

SEAN ROGAN

Executive Director

SR:rw

Enclosures

**ATTACHMENT A
PLAZA COMMUNITY CENTER, INC.**

WOMEN/MINORITY COMPOSITION

Board of Directors

Total: 12
12 Minorities
2 Women
100% Minority
17% Women

Employees

Total: 70
70 Minorities
56 Women
100% Minority
70% Women

The Commission encourages the participation of minorities and women in the contract award process by: providing information about the Commission at local and national conferences; conducting seminars for minorities and women regarding the Commission's programs and services; advertising in newspapers to invite placement on the vendor list; and mailing information to associations that represent minorities and women. The above information has been voluntarily provided by Plaza Community Center, Inc.

The recommendation to approve the CDBG Reimbursable Contract with the above agency is being made in accordance with federal regulations, and without regard to race, creed, color, gender, religion or sexual orientation.

**COUNTY OF LOS ANGELES
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
REIMBURSABLE CONTRACT
WITH A COMMUNITY-BASED ORGANIZATION
AMENDMENT NUMBER 1**

PROJECT TITLE: FATHERS IN THE CLASSROOM

PROJECT NUMBER: 601134-13

CONTRACT NUMBER: 102272

THIS AMENDMENT NUMBER 1 TO CONTRACT 102272 is made this «Date» day of, «Month», 2013, by and between the County of Los Angeles, hereinafter called the "County," acting by and through the Community Development Commission of the County of Los Angeles (Commission) and Plaza Community Center, hereinafter called the "Operating Agency."

WITNESSETH THAT:

WHEREAS, the County has entered into a Contract with the United States of America, through its Department of Housing and Urban Development (HUD), to execute the County's Community Development Block Grant (CDBG) Program, which includes the project described herein, under the Housing and Community Development Act of 1974 (Act), as amended; and

WHEREAS, Operating Agency desires to participate in said CDBG program and is qualified by reason of experience, preparation, organization, staffing and facilities to provide the services and implement the project described herein.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the parties agree as follows:

1. **COMPENSATION AND METHOD OF PAYMENT** has been amended to show the following: Sixty-Seven Thousand Dollars (**\$67,000**). This is an increase of Seventeen Thousand dollars (**\$17,000**).
2. **BUDGET SECTION** is amended to reflect the new compensation amount of Sixty-Seven Thousand Dollars (**\$67,000**).

This contract amends the original contract to reflect the additions and/or change(s) noted above, and this section(s) should be substituted in its entirety or added to the previously executed contract. All other terms and conditions of said contract shall remain the same.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract Amendment to be subscribed by the Executive Director of the Community Development Commission, and the Operating Agency has subscribed the same through its duly authorized officers, on the day, month and year first above written.

COUNTY OF LOS ANGELES

PLAZA COMMUNITY CENTER
Operating Agency

By: _____
SEAN ROGAN, Executive Director
Community Development Commission
Of the County of Los Angeles

By: _____
Title: _____

APPROVED AS TO FORM:

JOHN F. KRATTLI
County Counsel

APPROVED AS TO PROGRAM:

SEAN ROGAN, Executive Director
Community Development Commission
of the County of Los Angeles

By: _____
Deputy

By: _____
Director, CDBG Division